



## NOTICE OF ANNUAL GENERAL MEETING

DATE: Wednesday 28<sup>th</sup> November 2018

TIME: 8.45 A.M.

LOCATION: The Naval and Military Club 111 Hutt Street Adelaide , SA

### Agenda:

1. Welcome by Chairman
2. Approval of the Minutes of the 2017 AGM
3. President's Report
4. Treasurer's Report
5. Information and Communication Report
6. Event Report
7. IPC Training Report
8. General business
9. Close of Meeting

### Notes

The following committee members must retire by virtue of the constitution.

Donald Kay
Andrew Skinner
David Green
Ronald Grill

All have nominated to stand again and as there are no further nominations they will be elected by default.

## President's Report

EIDA has now been up and running for 3 years. Since our last AGM we have chalked up quite a few achievements.

- We have run 11 events with 332 attendees
- Presented at 15 careers promotion evenings
- Set up the soon to be announced Business Directory
- Represented the Adelaide Electronics Industry at the World Electronics Forum

- Published a Monthly Newsletter
- Started Running IPC training courses

I'd like to reflect on the IPC training. IPC standards are often called up for quality of workmanship in electronics. South Australia has 353 IPC certified staff. The only other state with more is Victoria with 461. On a per capita basis South Australia has by far the most certified staff of any state. This was on the back of having a strong training company in Adelaide. But that came to a sudden end with the passing of Steve Fribbins.

EIDA running IPC training is a classic case of the association providing a service that members individually would find difficult and that delivers value to the industry. It is also an opportunity to supplement our association's income.

Considerable effort has gone into establishing a business directory. And this will be launched soon.

EIDA has been invited to submit a proposal to run the World Electronics Forum in late 2019. This is something that I hope that board can work on with support from government. It presents an opportunity to promote our industry internationally and locally.

We currently have 59 members which is substantially unchanged from the number at the last AGM. While it may be reassuring in the light of broadly falling industry association memberships it is limiting.

EIDA is fortunate that at the moment it is agile – by virtue of its small size. But the limits are starting to be reached. Most of the 'doing' is being done by board members and their staff. This operating method has to date, without doubt, achieved a lot for the industry.

It is my view that EIDA needs a transition from an association operated by volunteer hard working dedicated professionals to an association that leverages members and board members involvement into something much more. This will be my focus for 2018-2019.

I'd like to thank the members and the board and the numerous volunteers for the huge amount of work that has gone into achieving the results we have achieved.

Donald Kay, 5 November 2018.

## Treasurer's Report (David Green)

### PROFIT & LOSS (CASH)

for period 1 July 2017 to 30 June 2018

#### RECEIPTS

Membership fees	4014.41
Interest	0.74
Events (ticket sales)	
Site tour / APC (23-Aug-17)	814.66
Breakfast / Richard Kelly (5-Sep-17)	466.31
TechinSA (13-Sep-17)	1189.38
EOY Dinner, HC (15-Nov-17)	52.20
DSD Breakfast (28-Nov-17)	175.14
Breakfast / Donald Kay (3-May-18)	550.20
	<b>7263.04</b>

#### PAYMENTS

Bank fees	15.50
Tek Graphics (brochure printing)	1804.00
DECD (brochure distribution)	206.95
Events (catering)	
Site tour / PMB (31-May-17)	434.00
Site tour / APC (23-Aug-17)	434.00
Breakfast / Richard Kelly (5-Sep-17)	500.00
TechinSA (13-Sep-17)	981.50
EOY Function, catering (15-Nov-17)	328.00
EOY Function, Popeye (15-Nov-17)	1162.00
EOY Dinner, Don Alan (15-Nov-17)	281.70
DSD Breakfast (28-Nov-17)	160.00
Breakfast / Donald Kay (3-May-18)	550.00
	<b>6857.65</b>

**SURPLUS/(DEFICIT)** **405.39**

**plus OPENING BALANCE** **7674.32**

**CLOSING BALANCE** **8079.71**

### BALANCE SHEET as at 30 June 2018

#### **CURRENT ASSETS**

Cash at Bank 8079.71

**TOTAL ASSETS** **8079.71**

#### **CURRENT LIABILITIES**

Nil 0.00

**TOTAL LIABILITIES** **0.00**

**NET ASSETS** **8079.71**

## **EIDA Information and Communication** (Ron Grill)

### **Careers Promotion:**

An Electronics Industry Careers brochure has been produced and multiple copies were distributed to all SA secondary schools. Copies of the brochure will be available at the AGM. The brochure has connected EIDA with schools and we have presented at Career Events in 12 Secondary Schools and at the University of Adelaide Open Day, a Technology Careers Event and at the State Government JOBEX at the Convention Centre. We have arranged work experience places for students at companies including Redarc and company tours for year 10 and 11 students to companies including Codan.

### **Business Directory:**

We have developed a comprehensive, searchable Business Directory for our website. This will hold company and contact details and will be searchable in 7 main categories: Organisation Type, Sectors Supported, Products, Brands, Technology Services, Business/Management Services. Within these 7 main categories >180 searchable sub-categories will assist visitors to find a company or organisation with specified capabilities. This program has been successfully tested internally and the first entries from members have been received to populate the categories. Over the next several weeks we will progressively invite all member companies [who will have an expanded entry] and all research and post-secondary education institutions, then non-member electronics and related firms who will have a basic entry. There will be no cost to contributors or enquirers to use the EIDA database. This is a service funded by EIDA to develop our industry and to succeed it must be comprehensive. During the data entry process data will not be publicly available. When the database is sufficiently representative of the industry we will launch the service and open all data to enquiries from our industry, other industries, research and education institutions, students, government and the community.

### **Government Liaison:**

EIDA is actively promoting our industry and its value to our regional economy to the State Government. We are negotiating with Industry and Skills (previously State Development) to improve their web promotion by including reference to our industry alongside the limited list of industries now promoted on their '*Advanced Manufacturing Industry*' website and on their other investment and business promotion websites. We are also contributing as an industry partner to a SA Government Economic Complexity research project and to a Flinders/ABS/SA Government project on electronic product classification for statistical analysis. Roundtable

### **Newsletter:**

EIDA publishes a monthly online newsletter to ~ 2000 addresses, locally and nationally. The publication contains a mix of original articles on industry issues and member features plus news or stories on topics relevant to our industry from local, interstate and overseas publications. Three original articles in the EIDA Newsletter on the Adelaide electronics industry have been reprinted in national electronics industry publications. Contributions from members are always welcome, particularly news on new products, people, technologies, awards received or industry developments or trends.

## Events Report (Henrietta Child)

2017 and 2018 has been a successful year for EIDA events with 7 events in 2017 (post our last AGM) and 4 in 2018. Unfortunately due to a speaker's illness were unable to go ahead with one of our planned events.

A mix of networking events, site tours and partner events has been the approach taken.

Our star event was a joint industry event with TechnSA. We hope to translate this relationship to the new Office of the Chief Entrepreneur in 2019.

Our next event will be our 2018 end of year celebration - last year's event, cruising the Torrens on Popeye followed by an optional group dinner at the River Cafe was well attended and enjoyed by all

For 2019 we have set up a monthly event planning calendar and hope to have a regular monthly event from February 2019. Offers to host a site visit, or speak on a specialist topic at breakfast should be directed to [henrietta@kneedeep.com.au](mailto:henrietta@kneedeep.com.au)

Events organised include

### 2017

Site Tour PMB Defence	20 attendees - Sold out
Site Tour APC Technology	26 attendees
Breakfast with Richard Kelly	17 attendees
Joint event with TechnSA	84 attendees
Industry Partnerships at Adelaide University	45 attendees
End of year celebration on Popeye	40 attendees
Breakfast Annual Small business statement	8 attendees - Sold out

### 2018

Breakfast with Donald Kay	20 attendees
Grants and incentives with KPMG	37 attendees
Site Tour - Mothersen Innovations	17 attendees
Networking at Kneedeep	18 attendees

## **IPC Certification Training Report** (Henrietta Child)

In late 2018 the EIDA management committee decided to explore the option of offering IPC Certification training to our industry. This was due to the sad and sudden passing of Steve Fribbins, IPC Master Trainer, known well to many of the local industry as the champion of IPC in our state.

Initially a survey was undertaken to ascertain demand. Eight companies responded with several indicating interest and pressing needs for programs.

We also made contact with the Fribbins family, who have provided wonderful support to us in getting this training underway. Many thanks to Steve's daughter Linda for all the help she has given us.

We have been lucky to secure the services of a local trainer Anthony Tremellen, who has previously worked with Steve Fribbins and has been keen to help.

EIDA has commissioned KneeDeep to assist in organising this training

Our first program was IPC 610 Acceptability of Electronics Assemblies recertification by challenge test.

This program ran at the Fribbins Training Centre 12 October, following Management Committee approval to run a trial program. There were some teething problems which had to be overcome but we are pleased to say that all 10 participants attended have passed their recertification.

Our next IPC 610 Acceptability of Electronics Assemblies recertification by challenge test is planned for February.

The full certification program for IPC 610 Acceptability of Electronics Assemblies is running for Nov 5-7th, with the next program planned for April

We are currently seeking expression of interest for the IPC J-STD-001G Requirements for Soldered Electrical and Electronic Assemblies program which is planned for January and February and IPC 7711/7721 Rework, Repair & Modifications of Electronics Assemblies. and IPC 620 Requirements for Acceptance of Cable and Harness Assemblies

EIDA is also planning to offer IPC printed material such as Standards, Quick Guides and Posters for sale.

KneeDeep can be contacted to express interest in programs, enquire about pricing and/or place orders for materials in the short term at [admin@kneedeep.com.au](mailto:admin@kneedeep.com.au)